



**Office of the  
State Superintendent of Education**

**Notice of Intent to Home School**

Please complete the following information and submit to:

Office of the State Superintendent of Education, Home School Office  
810 First Street, NE – 5<sup>th</sup> Floor, Washington, DC 20002  
Attention: Stephanie Thomas, Home School Coordinator

STUDENT(S) INFORMATION						
School Year:						
Name(s) of Children	Grade	Last Public School Attended	Last Date of Attendance at a Public School	Last Known School ID Number	Sex	Date of Birth
PARENT/LEGAL GUARDIAN CONTACT INFORMATION						
Name						
Address						
Email						
Phone Number			Cell Phone Number:			

DCMR Chapter 52, section 5200 requires the following for a home schooling program:

- Parent/legal guardian must maintain a portfolio of their children's materials for at least one year after the end of an instructional year occurs;
- Parent/legal guardian providing home instruction must have at least a high school diploma, GED or request a waiver from this requirement (one of the following must be provided to the OSSE within 30 days); and
- The home instruction program must include, but need not be limited to language arts, mathematics, science, social studies, art, music, health and physical education.

Home school students may participate in the DCPS standardized testing, free of charge. To secure testing participation, contact with your neighborhood school should be made by January 31<sup>st</sup>.

PARENT/LEGAL GUARDIAN REQUIRED EDUCATIONAL ACHIEVEMENT		
High School Diploma Attached	<input type="checkbox"/> Yes	<input type="checkbox"/> No, will be submitted within 30 days
Waiver of this Requirement Requested	<input type="checkbox"/> Yes	<input type="checkbox"/> No, will be submitted within 30 days

**Discontinuation of Home School**

Name(s) of children	Reason for Discontinuation:		
Signature			Date